CHSPE

California High School
Proficiency Examination

WITHDRAWAL FORM

Use this form if you have already mailed your CHSPE registration form and you wish to withdraw your registration. *To receive a $55 refund, this completed form must be received by fax or mail by the regular registration deadline for the examination date for which you registered.*

Mail or fax the completed form to:

Fax to: 916-228-2665

If using U.S. Postal Service, mail this completed form to:
CHSPE Office
Sacramento County Office of Education
P.O. Box 269003
Sacramento, CA 95826-9003

If using another delivery service, such as FedEx, UPS, etc., mail this completed form to:
CHSPE Office
Sacramento County Office of Education
10150 Missile Way
Mather, CA 95655

CHSPE ID #

1. **Legal Name:** (Please print clearly.)

Last Name | First Name | Middle Initial

2. **Date of Birth:** Month / Day / Year

3. **Daytime Phone:** Area Code

4. **Fax*:** Area Code

5. **E-mail*:**

6. **Mailing Address:** (Please print clearly.)   ☐ Check here if this address is different from the one on your original registration form.

P.O. Box or Street Address

City | State | ZIP Code

7. **Gender:** ☐ Male ☐ Female

8. **Test Date from which you are withdrawing:**
   ☐ October 15, 2016 (Partial Refund deadline: September 16, 2016)
   ☐ March 18, 2017 (Partial Refund deadline: February 17, 2017)
   ☐ June 17, 2017 (Partial Refund deadline: May 19, 2017)

9. **Signature:**   If this form is not signed, it will be returned unprocessed.

Signature of Registrant (required): _____ Date: _____

If this form is received by fax or mail by the regular registration deadline and you are eligible for a refund, please complete the following.

10. **Enter the name of the purchaser of the original money order or bank-issued cashier's check used to pay CHSPE fees.**

Last Name | First Name | Middle Initial

11. **Alternate Address:** Your refund will be sent to the address above unless you provide an alternate address below.

P.O. Box or Street Address

City | State | ZIP Code

*if available